

# Health & Wellbeing Board

**Date: Tuesday, 25th September, 2018**

**Time: 10.30 am**

**Venue: Brunswick Room - Guildhall, Bath**

**Members:** Dr Ian Orpen (Member of the Clinical Commissioning Group), Councillor Vic Pritchard (Bath & North East Somerset Council), Ashley Ayre (Bath & North East Somerset Council), Mike Bowden (Bath & North East Somerset Council), Mark Coates (Livery), Tracey Cox (Clinical Commissioning Group), Debra Elliott (NHS England), Alex Francis (The Care Forum – Healthwatch), Steve Kendall (Avon and Somerset Police), Bruce Laurence (Bath & North East Somerset Council), Kirsty Matthews (Virgin Care), Stuart Matthews (Avon Fire and Rescue Service), Councillor Paul May (Bath and North East Somerset Council), Professor Bernie Morley (University of Bath), Laurel Penrose (Bath College), Jermaine Ravalier (Bath Spa University), Hayley Richards (Avon and Wiltshire Partnership Trust), James Scott (Royal United Hospital Bath NHS Trust), Dr Andrew Smith (BEMS+ (Primary Care)), Sarah Shatwell ((VCSE Sector) - Developing Health and Independence), Jane Shayler (Bath & North East Somerset Council) and Elaine Wainwright (Bath Spa University)

**Non-voting member:**

**Observers:** Cllrs Tim Ball and Eleanor Jackson

Other appropriate officers  
Press and Public

**Marie Todd**

**Democratic Services**

Lewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394414

Web-site - <http://www.bathnes.gov.uk>

E-mail: [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

## NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

**Health & Wellbeing Board - Tuesday, 25th September, 2018**

**at 10.30 am in the Brunswick Room - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**,  
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING - 26 JUNE 2018 (Pages 5 - 14)  
To confirm the minutes of the above meeting as a correct record.
8. BETTER CARE FUND UPDATE (Pages 15 - 44)  
To consider an update regarding the Better Care Fund.

*10.40am – 20 minutes – Caroline Holmes*

9. CHILDREN AND YOUNG PEOPLE PLAN 2018 - 2021 (Pages 45 - 108)

To consider the Annual Reports and Strategic Plans for forthcoming years.

*11am – 20 minutes – Mary Kearney-Knowles*

10. LOCAL SAFEGUARDING CHILDREN BOARD (LSCB) AND LOCAL SAFEGUARDING ADULTS BOARD ANNUAL REPORTS (LSAB) FOR 2017/18 AND STRATEGIC PLANS FOR 2018/20 (Pages 109 - 210)

To consider and note the Annual Reports and Strategic Plans.

*11.20am – 20 minutes – Robert Lake/Lesley Hutchinson*

11. FORWARD WORK PLAN (Pages 211 - 214)

To consider the forward work plan for the Health and Wellbeing Board and to discuss items to be considered at future meetings.

*11.40am – 20 minutes*

12. DATE OF NEXT MEETING

To note that the next meeting will take place on Tuesday 27 November 2018.

13. CLOSING REMARKS

The Chair will close the meeting.

*12 noon – 5 minutes – Dr Ian Orpen*

The Committee Administrator for this meeting is Marie Todd who can be contacted on 01225 394414.